

## PROCEDURE

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The Sir Dorabji Tata Trust (SDTT) provides financial assistance under four categories:

- Institutions
- NGOs or Voluntary Organizations
- Grants to Individuals
- Small Grants

### **Institutions**

The Trust has established in its first 50 years, pioneering institutions that have all grown to be of national importance. The Trust continues to support and nurture these institutions in myriad ways using an internal appraisal process.

### **NGOs or Voluntary Organizations**

Thoughtful and committed programs initiated by organizations in priority areas are considered for financial support. The Trust draws on the expertise of its staff and specialist consultants who travel widely, study project proposals and keep abreast of developments in each of the sectors. They assess proposals; make recommendations to project holders and after sanction of grants monitor and evaluate the programs.

While no specific format is prescribed, applications should preferably include:

a) A description of the proposed project with clearly articulated objectives, plans/programs or activities, and mechanisms for impact assessment.

b) A profile of the project holder (qualifications, achievements, experience) and a brief background of the core team.

c) Registration Certificates of the organization and Income-tax Exemption Certificates.

d) The financial audited statements of the last three years and Annual Reports

### **Individual Grants**

Individuals are provided medical, educational and travel grants. Patients unable to bear the financial burden of major surgeries or the cost of hospitalization are assisted through individual medical grants. A program officer conducts a detailed study including visits to the hospital, for processing the request.

Modest educational grants are provided to deserving students through general scholarships and special merit scholarships. Forms for these can be obtained from the officer-in-charge of Education and Travel Grants. Modest grants are given for international travel for purposes such as higher studies abroad, conducting research and participating in conferences or sports meets and other such purposes.

### **Small Grants**

This is a flexible scheme where a registered organization may request financial support. Limited grants are available for a wide variety of philanthropic activities. Each appeal is examined on its own merit. A letter with a brief note specifying the purpose for which support is requested may be sent to the Trust.

Address:

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